

# Confirmation of Employee Income

Guarantor     
  Co-debtor     
  Credit applicant

Please fill in the information below in black ink using block letters.  
 Where applicable, mark the box with an "X".

*PSS, a.s. will not accept a form that is incomplete  
 or has been incorrectly completed.*

**Building Society Contract No:** \_\_\_\_\_

All subsequent data will be filled in by your employer.

**1. Personal details**

Title, name and surname (including name at birth): \_\_\_\_\_

Permanent address (including postal code): \_\_\_\_\_ Country: \_\_\_\_\_

Date of birth: \_\_\_\_\_ Personal identification number: \_\_\_\_\_

Status:     
 single     
 married     
 divorced     
 widowed     
 Number of dependent children: \_\_\_\_\_

Work phone: \_\_\_\_\_ Work e-mail: \_\_\_\_\_

**2. Employer**

Exact name: \_\_\_\_\_

Address (including postal code): \_\_\_\_\_ Country: \_\_\_\_\_

ID number: \_\_\_\_\_ Employed as: **2 2 2**      Employer sector: <sup>1)</sup> \_\_\_\_\_

Tax ID number: \_\_\_\_\_ Since (day, month, year): \_\_\_\_\_

Position employed: \_\_\_\_\_

**3. Confirmed income**

Accident insurance assessment base for the last full 12 months or in case of increased income for at least 6 months: \_\_\_\_\_ Currency \_\_\_\_\_

Gross income over the last 12 months or in the case of increased income for at least 6 months: \_\_\_\_\_ Currency \_\_\_\_\_

Net income over the last 12 months or in the case of increased income for at least 6 months: \_\_\_\_\_ Currency \_\_\_\_\_

If the employee has been employed for less than 12 months or their income has been increased for at least 6 months their confirmed income and assessment base for accident insurance for the period is from \_\_\_\_\_ until \_\_\_\_\_

**4. Payroll deductions**

Please fill in any deductions for mortgage, loan or credit repayments; leases; claims for damage and fines; or for any court-ordered, enforced or other garnishments (do not include deductions for prepaid tax, social and health insurance premiums, utilities, rent for housing, etc.)

Employee deductions:

Amount: _____	currency _____	Periodicity of deductions	Purpose: _____
		per year <input type="checkbox"/> per month <input type="checkbox"/> per week <input type="checkbox"/>	
Amount: _____	currency _____	per year <input type="checkbox"/> per month <input type="checkbox"/> per week <input type="checkbox"/>	Purpose: _____

**We certify that the employee is employed**

permanently     
 temporarily from \_\_\_\_\_ until \_\_\_\_\_ and is neither on probation nor has given (been given) notice.

\_\_\_\_\_ Date     
 \_\_\_\_\_ For the accuracy of the information provided (name, surname, phone, business e-mail)     
 \_\_\_\_\_ Employer's stamp and signature

**This certificate is valid for 30 days from date of issue.**

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**1) Employer sector – please, use the appropriate code on the front page of the form**

01 – JSC – agriculture, gamekeeping and forestry, fishing and fish farming
02 – JSC – industry
03 – JSC – construction
04 – JSC – wholesale and retail trade, repair of vehicles
05 – JSC – hotels and restaurants
06 – JSC – transport, storage, post offices and telecommunications
07 – JSC – fin. brokerage, rent, real estates and commercial business
08 – JSC – public administration and defense
09 – JSC – education, health, research and social assistance
10 – JSC – other services
11 – LLC – agriculture, gamekeeping and forestry, fishing and fish farming
12 – LLC – industry
13 – LLC – construction
14 – LLC – wholesale and retail trade, repair of vehicles
15 – LLC – hotels and restaurants
16 – LLC – transport, storage, post offices and telecommunications
17 – LLC – fin. brokerage, rent, real estates and commercial business
18 – LLC – public administration and defense
19 – LLC – education, health, research and social assistance
20 – LLC – other services
21 – SOE – agriculture, gamekeeping and forestry, fishing and fish farming
22 – SOE – industry
23 – SOE – construction
24 – SOE – wholesale and retail trade, repair of vehicles
25 – SOE – hotels and restaurants
26 – SOE – transport, storage, post offices and telecommunications
27 – SOE – fin. brokerage, rent, real estates and commercial business
28 – SOE – public administration and defense
29 – SOE – education, health, research and social assistance
30 – SOE – other services
31 – self-employed person – agriculture, gamekeeping and forestry, fishing and fish farming
32 – self-employed person – industry
33 – self-employed person – construction
34 – self-employed person – wholesale and retail trade, repair of vehicles
35 – self-employed person – hotels and restaurants
36 – self-employed person – transport, storage, post offices and telecommunications
37 – self-employed person – fin. brokerage, rent, real estates and commercial business
38 – self-employed person – public administration and defense
39 – self-employed person – education, health, research and social assistance
40 – self-employed person – other services
41 – other – agriculture, gamekeeping and forestry, fishing and fish farming
42 – other – industry
43 – other – construction
44 – other – wholesale and retail trade, repair of vehicles
45 – other – hotels and restaurants
46 – other – transport, storage, post offices and telecommunications
47 – other – fin. brokerage, rent, real estates and commercial business
48 – other – public administration and defense
49 – other – education, health, research and social assistance
50 – other – other services
99 – all others